

# Parish of Bayford

12 Church Road, Little Berkhamsted, SG13 8LY

## Notice of Annual Meeting of Parish Council\*

Dear Councillor,

I hereby give you notice that the Annual meeting of the PARISH COUNCIL of the above named parish will be held at Bayford Village Hall on Monday 13th **day of May** at 8.15pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Dated this 9<sup>th</sup> day of May.

Michael Wainwright  
Chairman.

### **Business to be Transacted.**

- 1. Apologies.**
- 2. Nominations and Election of Chairman and vice Chairman**
- 3. Minutes of the previous meeting.**  
**Matters Arising**
- 4. Finance – current balances, payments, Audit**
- 5. Planning Applications and decisions.**
- 6. Clerk's Notices**
- 7. Any Other Business:-**  
**Trees for the churchyard**  
**Speeding Survey update**

**Date and time of next meeting.**

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\* This notice must be left at or sent by post to the usual place of residence of every member of the Council three clear days at least before the meeting.